

Burlingame City Council Minutes
Regular Meeting - DRAFT
March 20, 2006

1. Call to Order by Mayor.

The Mayor called the meeting to order at 7:00pm.

2. Roll Call.

Roll Call:	Present:	Bill Kraus Chris Dubois Kevin Fry Ron Nichols Julie Sanders
	Absent:	Dustin Swander
	Staff Present	Kurt Hassler, City Administrator

3. Citizen Comments.

Darrin Lee, John Dorr, and Paula Lawless were present to represent the Recreation Commission. They asked the council if they could spend Recreation Commission money to add lime and laser level the infields prior to the 2006 ball season. They also asked if the City could install a new sink in the concession stand to comply with state regulations to allow the Recreation Commission to serve hot foods during the ball season. They also asked if the water could be turned on in the concession stand for the bathrooms and to allow for the cleaning of the concession stand prior to an inspection by the State. The Council approved the request for the infield with the understanding that the City was going to submit a grant to the Jones Foundation to make improvements to the fields in the fall/winter of 2006. The sink installation has already been scheduled by city crews, and the restrooms would be open in two weeks to hopefully prevent the pipes from freezing.

4. Minutes and Board, Committee, and Commission Appointments

Motion to approve the minutes from March 20th and appoint Josh Welch to the Planning Commission to fulfill the unexpired term of Jim McNellis by Fry and seconded by Dubois.

Vote:	Ayes:	Chris Dubois Kevin Fry Ron Nichols Julie Sanders
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6. 2006 Priorities.

The Council discussed the list of 2006 priorities and Mayor Kraus read the list to the public present.

Motion to approve the list of 2006 Priorities as follows:

1. Grocery store
2. Promote commercial growth
3. Promote residential growth
4. Rehabilitate or rebuild buildings in the downtown area
5. Create 5 year plan for each department
6. Plan for sidewalk repairs and expansion
7. Clean-up properties around town.
8. Do a better job of marketing community college
9. Update zoning code to include subdivision regulations
10. Create capital improvement program
11. Develop better plan for investing idle funds
12. Acquire land for development
13. Development of railroad property
14. Improve existing roads

15. Create vehicle replacement schedule
16. Develop better cooperation with school
17. Master plan for Jones Park/Swimming Pool
18. Pursue KDOT grant for highway project
19. Recycling program
20. Composting program
21. Review and codify city code
22. Update comprehensive plan
23. Noise ordinance

by Dubois and seconded by Sanders.

Vote:	Ayes:	Chris Dubois
		Kevin Fry
		Ron Nichols
		Julie Sanders

7. 2007 Budget Goals.

The Council discussed the list presented by staff after compiling votes of the Governing Body. Mayor Kraus read the list for those present. It was questioned why the grocery store was such a low priority on this list. It was explained that this list was to be used in preparing the budget for 2007. While the grocery store was an important item for the Governing Body they didn't feel that it should be a priority for spending in 2007.

Motion to approve the list of 2007 Budget Goals as follows:

1. Upgrade existing sewer system
2. Acquire land for development
3. Rehabilitate or rebuild buildings in the downtown area
4. Development of railroad property
5. Improve existing roads
6. Upgrade existing water system
7. Clean up properties around town
8. Ball park improvements
9. Grocery store
10. Upgrade existing electrical system
11. Upgrade existing gas system
12. Expand electrical system
13. Expand gas system
14. Expand sewer system
15. Expand water system
16. Noise ordinance

by Fry and seconded by Nichols.

Vote:	Ayes:	Chris Dubois
		Kevin Fry
		Ron Nichols
		Julie Sanders

8. 2006 Vehicle and Equipment Purchases.

The Council discussed the budgeted vehicle and equipment purchases for 2006 at the work session on March 27th. Staff made several recommended changes from what was originally budgeted.

Motion to approve the following vehicle and equipment purchases in 2006:

1. Riding mower not to exceed \$8,000
2. Used dump truck not to exceed \$40,000

by Dubois and seconded by Sanders.

Vote: Ayes: Chris Dubois
 Kevin Fry
 Ron Nichols
 Julie Sanders

9. 2006 Capital Projects.

The Council discussed the budgeted capital projects for 2006 at the work session on March 27th. Staff made several recommended changes from what was originally budgeted.

Motion to authorize staff to proceed with the following capital projects:

1. Use \$18,000 budgeted for chip seal, curb and gutter projects, sidewalks, and skate park for chip sealing streets;
 2. Use \$15,000 budgeted for US56 Hwy power line upgrade to:
 - a. Rebuild Elvis Finley service;
 - b. Rebuild Bill Gifford service;
 - c. Rebuild feeder line and service line to Alto Mills;
 - d. Rebuild primary line along 181st Street.
 3. Extend water line along Fast Drive to service Ray Hovestadt's new house;
 4. Use money budgeted for gas lines to new subdivisions to replace line in Osage City for \$13,000;
 5. Use money budgeted for manhole rehabilitation to start pilot project using city crews;
- by Fry and seconded by Sanders.

Vote: Ayes: Chris Dubois
 Kevin Fry
 Ron Nichols
 Julie Sanders

10. Water Line Easement.

Motion to provide 2 water taps to Ron and Elora Bickford in exchange for a water line easement by Nichols and seconded by Fry.

Vote: Ayes: Chris Dubois
 Kevin Fry
 Ron Nichols
 Julie Sanders

11. Fireworks Request.

The Council discussed this issue and wanted additional information regarding the cost to get into the event and if vendors from participating cities were given any incentives.

Motion to table to the April 17th meeting by Fry and seconded by Sanders.

Vote: Ayes: Chris Dubois
 Kevin Fry
 Ron Nichols
 Julie Sanders

12. Pool Personnel.

Motion to enter into executive session to discuss non-elected personnel for 10 minutes by Fry and seconded by Dubois.

Vote: Ayes: Chris Dubois
 Kevin Fry
 Ron Nichols
 Julie Sanders

The Council adjourned into executive session at 8:01pm.

The Council returned to open session at 8:11pm.

Motion to table to the April 17th meeting by Fry and seconded by Dubois.

Vote:	Ayes:	Chris Dubois
		Kevin Fry
		Ron Nichols
		Julie Sanders

13. Reports.

Kurt Hassler – Informed the Council that the Beautification Committee would be meeting on April 10th to discuss possible code violations in district 1.

Julie Sanders – asked how the water project was proceeding and asked if the old car wash on US 56 Hwy was inside the city limits. Mr. Hassler responded that the water project was proceeding nicely with just a few minor issues. There was a progress meeting scheduled for Friday with the contractor and engineer to discuss the project. Mr. Hassler also informed the council that the car wash was located outside the City limits and the County had indicated they could not do anything about the situation.

Chris Dubois – Mr. Dubois asked if staff had had time to compile a list of major electrical users. Mr. Hassler informed the council that staff had not done this yet. Mr. Dubois also asked about the truck and mess located in Jones Park. Staff was not aware of it, but would check on it.

Bill Kraus – Mr. Kraus stated it had been brought to his attention by Mr. Hassler that Mr. Swander had told at least one city staff member that city equipment could be used personally so long as it did not interfere with City business. Mr. Hassler had informed the staff member that this was not allowed. Mr. Kraus stated he believed that Mr. Swander was overstepping his bounds as a council member and that this was not the first occurrence. It was determined that this issue would be discussed at the future meeting when all council members were present.

14. Adjournment.

Motion to adjourn the meeting by Fry and seconded by Nichols.

Vote:	Ayes:	Chris Dubois
		Kevin Fry
		Ron Nichols
		Julie Sanders

The Council adjourned at 8:02pm.

Christina Lewis, City Clerk